

**CORPORATE GOVERNANCE AND AUDIT COMMITTEE
DRAFT WORK PROGRAMME**

26th June 2018		
Annual Decision Making Assurance Report	To receive an annual assurance report on the Council's decision making governance arrangements.	Andy Hodson Head of Governance and Scrutiny Support
Governance Arrangements for the Management of Building Assets	To receive an assurance report on the governance arrangements in place to manage the Council's building assets – including those for the management of buildings with listed status	Martin Farrington – Director of City Development
Internal Audit Update report	To receive the Internal Audit update report	Sonya McDonald Acting Head Of Internal Audit
Annual Risk and Performance Management Report	To receive an annual assurance report on the Council's Risk and Performance Management arrangements.	Coral Main Head of Business Planning & Risk
Annual Report on employment policies and practices	To receive an annual assurance report on the Council's employment policies and practices arrangements.	Helen Fallows Senior HR Business Partner
Publication of Draft Statement of Accounts	To note the draft Statement of Accounts	Doug Meeson Chief Officer (Financial Services)
The Draft Annual Governance Statement	To note and comment upon the draft Annual Governance Statement published with the draft Accounts	Andy Hodson Head of Governance and Scrutiny Support

27th July 2018

Internal Audit Report and Opinion	To receive the annual Internal Audit report and opinion	Sonya McDonald Acting Head Of Internal Audit
KPMG – Audit Report and ISA 260 Report	To receive the annual report from the External Auditor to those charged with governance.	Doug Meeson Chief Officer (Financial Services)
The Draft Annual Governance Statement	To note and comment upon the draft Annual Governance Statement published with the draft Accounts	Andy Hodson Head of Governance and Scrutiny Support
Approval of the Leeds City Council Accounts	To approve the accounts	Doug Meeson Chief Officer (Financial Services)

23rd November 2018

Transition to new External Auditor	To receive a report setting out arrangements for the transfer of External Audit responsibilities from KPMG to Grant Thornton	Doug Meeson Chief Officer (Financial Services)
Annual Audit Letter 2017/18	To receive the Annual Audit letter from the External Auditor	Doug Meeson Chief Officer (Financial Services)
Customer Contact and Satisfaction Annual Report	To receive the annual assurance report concerning customer contact and satisfaction	Lee Hemsworth Chief Officer (Customer Access)
Internal Audit Update Report	To receive an update report on Internal Audit's work.	Sonya McDonald Acting Head Of Internal Audit
Treasury Management Annual Report	To receive the annually Treasury Management Report providing assurance on the processes used by the department	Doug Meeson Chief Officer (Financial Services)

22nd March 2019

Certification of Grant Claims and Returns	To receive a report from the External Auditor certifying grants and returns.	Doug Meeson Chief Officer (Financial Services)
Internal Audit Plan	To receive a report seeking views on the Internal Audit Plan for 2018/19	Sonya McDonald Acting Head Of Internal Audit
External Audit Plan	To receive a report from the External Auditor presenting the external audit plan	Doug Meeson Chief Officer (Financial Services)
Internal Audit Update Report	To receive an update report on Internal Audit's work.	Sonya McDonald Acting Head Of Internal Audit
Annual Business Continuity Report	To receive the annual assurance report concerning the Council's Business Continuity arrangements.	Mariana Pexton (Chief Officer Strategy and Improvement)
Annual Assurance Report on the Procurement, Policies and Practices	To receive the annual assurance report concerning Procurement, Policies and Practices	Doug Meeson Chief Officer (Financial Services)
Annual Management (Incorporating 2016/17) Financial Report (Capital)	To receive the annual assurance report concerning Financial Planning and Management Arrangements at the Council	Richard Ellis (Head of Finance)
Information Governance Annual Report	To receive an annual Assurance report on the Council's Information Governance arrangements.	Louise Whitworth, Chief Head of Information Management and Governance